



**S-SV EMS  
Ambulance Patient Diversion Form**

**508-A**

**S-SV EMS Notification**

- Email completed form to: [RDMHS.Region3@ssvems.com](mailto:RDMHS.Region3@ssvems.com), or use the 'SUBMIT FORM' button above
- The S-SV EMS Duty Officer must also be notified by telephone for any diversion event:
  - Primary: (916) 625-1702 (during business hours) or 916-625-1710 (after business hours)
  - Backup: 530-245-6550 (SHASCOM Dispatch - ask for the S-SV EMS Duty Officer)

**Hospital Information**

Hospital:

Contact name:

Contact telephone #:

Contact email:

**Notification Type**

- Planned diversion       Pre-diversion       Initial diversion       Ongoing diversion

**Diversion Type**

- Pre-diversion notification only       Specialty patient diversion (STEMI, stroke, trauma)  
 Code 2 ambulance patient diversion only       Diversion of all ambulance patients

**Diversion Reason**

- Internal disaster       Patient surge event       Other reason  
 Stroke services unavailable       STEMI services unavailable       Trauma services unavailable

**Describe the Reason for Planned/Anticipated/Current Diversion**

Submission date:

Submission time:

**Note: Page 2 must be completed for any patient surge pre-diversion or diversion notification**



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**Hospital Notifications & Diversion Avoidance Actions Taken (check all that apply)**

- |  |   |
|--|---|
| <input type="checkbox"/> ED supervisor/designee notification   | <input type="checkbox"/> ED physician director/designee notification  |
| <input type="checkbox"/> Trauma/STEMI director/designee notification   | <input type="checkbox"/> CEO/designee notification                    |
| <input type="checkbox"/> Increase in ED ancillary staff  | <input type="checkbox"/> Increase in ED nursing staff                 |
| <input type="checkbox"/> Increase in ED mid-level staff  | <input type="checkbox"/> Increase in ED physician staff.              |
| <input type="checkbox"/> Increase in other staff (Med/Surge, ICU, etc.)  | <input type="checkbox"/> Cancellation of elective surgical procedures |
| <input type="checkbox"/> Activation of backup ED patient care areas.   | <input type="checkbox"/> Activation of additional inpatient beds.     |
| <input type="checkbox"/> Expedited patient discharges  | <input type="checkbox"/> Patient transfers to other facilities.       |
| <input type="checkbox"/> Activation of the Hospital Patient Surge Capacity Plan and Hospital Incident Command System |   |

**Additional Notes**

**Current ED Census & Hospital Bed Availability**

- |                      |                          |
|----------------------|--------------------------|
| Staffed ED Beds:     | Occupied ED Beds:        |
| ED Waiting Room Pts: | ED Psych Pts:            |
| ED Admit Hold Pts:   | Available Med/Surg Beds: |
| Available ICU Beds:  | Available Pedi Beds:     |
| Available ORs:       |                          |

**On-Duty ED Staffing**

- |                |                  |                  |
|----------------|------------------|------------------|
| Nursing Staff: | Mid-Level Staff: | Physician Staff: |
|----------------|------------------|------------------|